

BROMSGROVE DISTRICT COUNCIL

MEETING OF THE CABINET

WEDNESDAY, 5TH JUNE 2013 AT 6.00 P.M.

PRESENT: Councillors R. Hollingworth (Leader), Dr. D. W. P. Booth JP,
M. A. Bullivant, C. B. Taylor and M. J. A. Webb

Officers: Ms S. Hanley, Ms J. Pickering, Mr G. Revans, Mrs S. Sellers,
Ms R. Dunne, Ms. T. Beech and Ms R. Cole

1/13 **APOLOGIES**

An apology for absence was received from Councillor Mrs M. A. Sherrey.

2/13 **DECLARATIONS OF INTEREST**

No declarations of interest were received.

3/13 **MINUTES**

The minutes of the meeting of the Cabinet held on 3rd April 2013 were submitted.

RESOLVED that the minutes of the meeting of the Cabinet held on 3rd April 2013 be approved as a correct record.

4/13 **OVERVIEW AND SCRUTINY BOARD**

The minutes of the meetings of the Overview and Scrutiny Board held on 26th March and 22nd April 2013 were submitted.

RESOLVED that the minutes of the meetings of the Overview and Scrutiny Board held on 26th March 2013 and 22nd April 2013 be noted.

5/13 **SHARED SERVICES BOARD**

The minutes of the meeting of the Shared Services Board held on 15th April 2013 were submitted.

RESOLVED that the minutes of the Shared Services Board held on 15th April 2013 be noted.

6/13 **CORPORATE DASHBOARD PILOT**

The Leader welcomed Becky Dunne and Tracy Beech from the Council's Policy Team to the meeting of the Cabinet.

Officers reminded Cabinet of the background to the proposed introduction of the Corporate Dashboard of measures which was still in the process of being developed but which would replace the previous quarterly reports on performance targets. The starting point was the Council's Strategic Purposes and behind these there were large numbers of measures which would help in the understanding of how the purposes could be achieved.

The Dashboard would enable Members and officers to view data which was far more current than previously and in some instances would be in "real time". This would enable trends to be picked up at an early stage and issues to be addressed where necessary. The intention was that the Cabinet or Overview and Scrutiny Board would be able to identify issues and call on relevant officers for clarification and discussion of options where appropriate.

It was noted that some of the measures included were not in the direct ownership of the District Council but were related to services provided by partners such as the Police, Worcestershire County Council and Bromsgrove District Housing Trust. Officers were working with these organisations to ensure that relevant and timely data was available. It was stressed that measures may well change fairly frequently if it became clear that they were not contributing to the real information required.

Members accepted that a vital role of a District Council in future was to act as a "hub" and work to bring together partners to better meet the needs of communities.

It was noted that training would be required for officers and Members to ensure that the data was analysed and utilised effectively to "drill down" and identify underlying issues. It was reported that work was also on going with the Joined up Working Group to learn from that project. It was anticipated that the Corporate Dashboard would be in use from Autumn 2013.

Members expressed support for the new approach and thanked officers for the work undertaken to date.

7/13 **THE GREEN DEAL**

The Cabinet considered a report on the preferred option for moving forward with the Authority's participation in the Green Deal and Energy Company Obligation as the main delivery mechanism for fulfilling the aims of the Home Energy Conservation Act.

Members were reminded that since late 2012 the Council had been exploring how to best interact with the Government's Green Deal Programme which had been formally launched in January 2013. It was noted that the likely benefits from economic development and the reduction of fuel poverty within the

District represented strong incentives to ensure that the Green Deal and the associated Energy Company Obligations were taken up as widely as possible and that any barriers to the take up across all tenures and communities were removed.

It was reported that across Worcestershire two options had been investigated. The first was a Community Interest Company which had been discounted as a suitable delivery partner could not be identified. The second and preferred option was the Birmingham Energy Savers/Carillion option.

Members considered the details of the Carillion option which would not involve any further cost to the Authority. A revenue budget had previously been agreed in respect of the set up costs for the Green Deal and the costs of drawing up specifications for the contract would be contained within that budget.

Key Performance Indicators would be established and included within the Contract for example creation of Apprenticeships. If these targets were not met by the Company there would be financial penalties. The inward investment value of the contract was estimated at £18,000,000 for Bromsgrove District over the eight year period.

Members felt that a contract with Carillion on a County wide basis would be preferable but if this was not achievable then a Bromsgrove and Redditch contract with the Company would be an appropriate alternative course of action.

RESOLVED:

- (a) that the proposal that this Council works with Carillion in partnership with Redditch Borough Council via the Birmingham Energy Savers procurement route be approved and that this arrangement be formalised by entering into a contract with Carillion;
- (b) that delegated authority be granted to the Head of Legal, Equalities and Democratic Services, in consultation with the Portfolio Holder, to negotiate the contract referred to in (a) above and to finalise the contract documents and any other associated legal documents;
- (c) that it be noted that discussions are on-going with Carillion and the other Authorities in Worcestershire and that in pursuing the negotiations for the contact officers will in the first instance be aiming to secure an agreement with Carillion which is County wide. In the event this does not prove to be possible, officers be authorised to enter into a contract with Carillion on the basis of a Bromsgrove and Redditch contract (subject to the consideration of this by Redditch Borough Council).

8/13 **FINANCIAL RESERVES STATEMENT 2013**

The Cabinet considered a report on the earmarked reserves and capital carry forward requests for the year ending 2012/13. The report also referred to the creation of new reserves which were required to support the future plans of

the Authority and which had been proposed following discussions with Heads of Service.

The Executive Director (Finance and Resources) drew attention to the inclusion in Appendix 1 of a proposed reserve of £150,000 in relation to "Potential Appeals" and reported that on reflection officers now felt this was not sufficiently specific to be an earmarked reserve and requested that this be deleted from the list so that the sum remained in working balances.

It was noted that a number of capital schemes which were due to be completed in 2012/13 were requested to be carried forward to enable the works to be completed in 2013/14. In addition three additional capital schemes were included for consideration.

RECOMMENDED:

- (a) that the establishment of the new reserves of £1,994 as detailed at Appendix 1 be approved subject to the deletion of the "Potential Appeals" item;
- (b) that the movements of £220,000 reserves as included in Appendix 1 which reflects the approval required for January-March 2013 be approved;
- (c) that the addition of new reserves of £158,000 as included in Appendix 1 which reflects the approval required for January-March 2013 be approved subject to the deletion of the "Potential Appeals" item
- (d) that the carrying forward of capital budgets of £1,607,000 as set out in Appendix 2 to be utilised in 2013/14 be approved ; and
- (e) that the additional capital expenditure of £87,000 as set out in Appendix 2 be approved.

9/13 **LOCAL GOVERNMENT ACT 1972**

That under Section 100 I of the Local Government Act 1972, as amended, the public be excluded from the meeting during the consideration of the item of business the subject of the following minute on the grounds that it involves the disclosure of "Exempt Information" as defined in Part 1 of Schedule 12A to the Act the relevant paragraph of that part being as set out below and that it is in the public interest to do so

<u>Minute No.</u>	<u>Paragraphs</u>
11/13	1 and 4

10/13 **RESTRUCTURE ENABLING HEADS OF SERVICE**

The Cabinet considered a report on the proposed restructure of a number of Heads of Service roles and responsibilities within the Finance and Resources Directorate.

Following discussion it was

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5th June 2013

RECOMMENDED that the business case in respect of the restructure of the Finance and Resources Directorate be approved.

The meeting closed at 7.25 p.m.

Chairman

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Appendix 1

Description	Movements in Reserves £000	Balance at 31 March 2013 £000	Request for budget carry forward £000	Projected balance 31 March 2013 (year end) £000
Support for changes to Benefit Rules	-33	69	41	110
Fire Risk Management System	0	4		4
Elections	0	17		17
Finance System Development	0	10	30	40
Freedom of the District - Mercian	0	5		5
New Burden Temporary Deferment Business Rate	0	3		3
Liveability Reserve	0	16		16
Local Public Service Agreement Reserve	0	2		2
Play Areas - Catshill / Pitches	0	12		12
Christmas Lights - Replacement Fund	0	6		6
Drinks Machines - Members area	0	1		1
Options Appraisal Dolphin Centre	0	0	36	36
Sanders park - Roof/Tree works	0	18	10	28
Olympics - TV screen	-6	0		0
Sports Development Grants	-4	28	30	58
Building Control Partnership Reserve	11	17		17
Local Plans Inquiry	-26	16		16
Town Centre Development	13	51		51
Business Start up grants	0	6		6
Town centre Market Stalls	0	4		4
Housing Initiatives	-24	167		167
Land Charges - transferred to litigation	0	0		0
Emergency Planning - Flood & W/Course mgmt	0	9		9
Youth Provision	0	85		85
Strategy for Increased Employment	0	26		26
Building Control - mobile working	0	0	7	7
Recycling Extension	0	74		74

Appendix 1

Description	Movements in Reserves £000	Balance at 31 March 2013 £000	Request for budget carry forward £000	Projected balance 31 March 2013 (year end) £000
Replacement Vehicles/Plant	0	289		289
Climate Change - Salix	2	4		4
Route Optimisation	-35	0		0
Specialist Fees for Land Drainage projects	-4	0		0
Civil Parking Enforcement setup costs	-25	49		49
Bowling Green refurbishments	0	2		2
Bin Replacement Scheme	0	12		12
Reg Services - Grant Reserves / Partner % Underspends	2	2		2
Reg Services IT Transformation Reserve	0	45		45
Litigation Reserve (incl Land Charges)	54	230		230
Shared Services	-131	293		293
Equalities	0	1		1
ICT refresh	0	153		153
LNP Frankley	0	0	4	4
Local Strategic Partnership	0	3		3
Health and Wellbeing	0	9		9
National Health Clinical Commissioning Group	-14	43		43
Q-Matic System (Customer Services)	0	10		10
Community Right to Challenge New Burdens	0	13		13
Apprenticeships	0	32		32
Potential Appeals	0	0	150	150
Balance	-220	1,836	308	2,144

Capital Scheme	Additional budget approvals £	Budget Carry Forwards £	Comment
Leisure & Culture			
Barnsley Hall new park '04/05 (LivPshp/BDC)		320,997	The delays in the Barnsley Hall project have led to increased costs because the Council has had to re-tender the contract works as the original process took place in 2009 and the quotations were no longer valid.
Barnsley Hall - Req of land/prov of play area 0506		7,000	Budget to be used for Barnsley Hall project above
Sports Facility- Braces Lane AMG		140,000	Project delayed due to retendering
Play area removals upgrades		9,106	Work has commenced budget required to complete project - orders raised in 13-14.
S106 Harvest/ Heath Close- Play area Enhancements		12,400	Originally expected 20% of the project costs to be incurred during 2012-13 unfortunately work didn't commence until after 31st March therefore remaining budget required in 2013-14. £14,752 was for Battlefield Brook but has now been approved for Barnsley Hall
Crown Close Open Space Enhancements		40,000	Infrastructure Work to take place in Crown Close during 13-14
Planning and Regeneration			
Town Centre Development - Project Management		3,740	Please carry forward to fund project management for 2013/14
Town Centre - Public Realm		19,000	Please carry forward to fund project management for 2013/14

Capital Scheme	Additional budget approvals £	Budget Carry Forwards £	Comment
Community Services			
	62,000		Approve 62k for blue light works as per schedule from planning approval financed by contributions and S106
Discr.HomeRep'rAssist/HsgRenewGrants		37,717	Request carry forward of balance to meet 2013/14 expenditure
Energy Efficiency Home Insulation Project	10,000	17,292	Grant of 40k received from County, request approval of 40k budget in 12/13 with a carry forward of £7,292 plus additional budget of £10K approval requested.
Grants to Princ Pref Partners affordable housing		23,000	Staged payments of grant, the whole 200k has been committed and the remained required to meet the councils obligations
Disabled facilities Grant		185,283	Request Carry forward of £185,283 to bring budget up to £500,000 with DFG grant.
Environmental Services			
N Cemetery -Phase 2 Expansion		79,000	Project delayed due to consultation with local residents regarding the use of both fields and design, money required in 2013-14
Vehicle replacement programme		562,000	Some vehicles were on order at the cross over of the financial year and have since been delivered, the rest of the budget is required for vehicle replacements in line with route optimiaation results

Capital Scheme	Additional budget approvals £	Budget Carry Forwards £	Comment
Cemetery Toilets		-1,563	Budget carry forward was agreed at Council 17th April however a small amount of expenditure was incurred in 2012-13 clawback amount spent and reduce budget
Depot Security		46,343	Work has started on this project, including new windows and fencing the value of the work completed so far is 18.5k, the remaining budget is required to complete the project
Bromsgrove Monument - Armed Forces memorial		20,000	Work has commenced and needs to be complete by 29th June for armed forces day.
CPE (Civil Parking Enforcement)	15,000	4,000	Member approval to recognise the capital element of the introduction of CPE, when original report was approved it was unsure as to the capital / revenue split all financed by an earmarked reserve. CPE is due to go live 30th May approximately 75% of the capital expenditure was incurred during 2012-13, and the remaining 25% balance in April
Business Transformation			
Member ICT facilities RBC/BDC		-1,327	reduce amount already carried forward
XP Sunray Servers		2,702	
Sunray Devices		6,360	
ESX Services		16,063	
Regulatory services			

Capital Scheme	Additional budget approvals £	Budget Carry Forwards £	Comment
BDC share of Regulatory - WETT shared service		32,930	Project has commenced and budget required as BDC's contribution towards the 1m Reg services joint capital scheme
Resources			
Income management PCI compliance		25,000	
Total	87,000	1,607,042	